

Bushcare Volunteer Partnership Agreement Form



I am registering as a (please tick): Reserve Custodian ☐ Individual ☐ Volunteer Group ☐

Name of Individual or Group

If a group, name of Group Coordinator

Address

Home Phone Mobile Email

Emergency Contact Name Emergency Contact Phone

Name of Reserve

Reserve Address

If a group please complete below:

Number of Members in Group Is your Group Incorporated? Yes ☐ No ☐

If yes, does your Group have insurance? Yes ☐ No ☐

I acknowledge that I have read and understood the following and that I:

1. Accept the roles and responsibilities of a City of Armadale Bushcare Volunteer, as specified in the City's Bushcare Volunteer Manual
2. Will provide an Annual Work Plan to the City each year that will detail the anticipated activities to be undertaken
3. Will ensure that I and/or members of the Group behave in a safe and responsible manner
4. Will maintain an accurate Volunteer Register of all people attending workdays and submit to the City within ten days for examination by the City and Insurance Company in the case of an accident
5. Keep an estimate of the total volunteer hours worked
6. Will provide an Annual Report to the City each year summarising the activities undertaken
7. If unincorporated, recognise that, for insurance purposes, I/we are acting in my/our own right and are not linked to any incorporated group
8. Recognise that insurance cover will only be available to unincorporated groups undertaking activities on reserves vested in the City of Armadale and that the City will not accept responsibility for any activities undertaken on other reserves
9. Will liaise with the City's Environment Officer regarding all Bushcare activities and any issues arising relating to the adopted bushland

Signed Individual Volunteer / Group Coordinator Date

The City acknowledges and agrees to the following:

1. That the City will provide operational assistance as per agreed City of Armadale Bushcare Volunteer Annual Work Plans
2. The City will respond to requests from Bushcare Volunteers in a timely manner.
3. The City will provide financial assistance to support the activities of Bushcare Volunteers when an Annual Work Plan and BEWG Grant application has been approved, subject to conditions.
4. The City will support Bushcare Volunteers to raise the awareness of conservation volunteers amongst the community.
5. The City will provide advice and information to Bushcare Volunteers to enable activities to be conducted in a safe and responsible manner.

Signed Environment Officer Date

Please submit to the Environment Officer via email to bewg@armadale.wa.gov.au